



# **DISTRICT WELFARE OFFICE, SAMBALPUR**

**ST & SC, Development, M & BCW Department**

Near-Kachehri, Sambalpur, Email- [dwo-sambalpur@gov.in](mailto:dwo-sambalpur@gov.in)

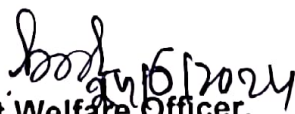
Order No 1898 / SSD/ Date 24.06.2024

## **ADVERTISEMENT FOR WALK-IN-INTERVIEW FOR ENGAGEMENT OF SUBJECT TEACHERS IN THE ANWESHA HOSTELS IN SAMBALPUR DISTRICT UNDER ST & SC DEVELOPMENT DEPARTMENT.**

In pursuant to Govt. in ST & SC Development, M & BCW Department Letter No 21649/SSD/Dated.16.10.2023, applications are invited in prescribed Form (Annexure-A) for the post of Guest Subject Teachers (English) for Class 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup> in Anwasha hostels against the following vacancies.

SL No	Name of the ANWESHA Hostels	Vacancy against Guest Subject Teachers
1	ANWESHA Girls Hostel, Pitapali, Sambalpur ANWESHA Boys Hostel, Pitapali, Sambalpur AKHANKHYA Girls Hostel, Kainsir, Sambalpur ANWESHA Boys Hostel, Panchagachia, Sambalpur	English-04

Interested candidates are requested to apply in signed application along with self-attested supporting documents with two pass port size colour photograph by speed post / registered post addressed to District Welfare Office, Sambalpur. Application must reach to the District Welfare Office, Sambalpur on or before **09.07.2024**, during the Office hour (10.00 A.M to 5.30 P.M). Interview of the applicants will be held at 10.30 A.M on **12.07.2024**. Applicants are requested to appear the interview with required original certificate for verification. No TA / DA will be entertained to attend the walk-in-interview. The authority reserves the right to cancel or modify the advertisement, cancel the interview, accept / reject any or all applications without assigning any reason thereof. The authority also reserves the right to engage any candidate in any of the above-mentioned Hostels in Sambalpur district under ST & SC Development Department, Odisha, Bhubaneswar. The details of the duties and responsibility of guest teachers, term and conditions, eligibility criteria, Honorarium and Mode of selection are mentioned in Annexure – I of this advertisement.

  
District Welfare Officer,  
Sambalpur

Memo No 1899 / SSD / Date 24.06.2024

Copy to the Superintendent-cum-W.E.O, Dhankauda for information and necessary action.

*[Signature]*  
24/6/2024  
District Welfare Officer,  
Sambalpur

Memo No 1900 / SSD / Date 24.06.2024

Copy to the Principals of Aditya Residential School, Sason Sambalpur/ Delhi Public School, Sason, Sambalpur/ Seven Hills Residential School, Sason, Sambalpur/ Vikash, The Concept School, Sason, Sambalpur/ St. John's School, Vinney Nagar, Sambalpur/ Daniel Public School, Kainsir Road, Sambalpur for kind information and necessary action. They are requested to display the advertisement in the office board of their office for wide publicity of the advertisement.

*[Signature]*  
24/6/2024  
District Welfare Officer,  
Sambalpur

Memo No 1901 / SSD / Date 24.06.2024

Copy to the DIPRO, Sambalpur with a request to display the advertisement in the Notice Board of Collectorate, Sambalpur for wide publicity of the advertisement.

Copy to the D.I.O, NIC, Sambalpur for information and necessary action. He is requested to hoist the advertisement in the official district website i.e., [www.sambalpur.nic.in](http://www.sambalpur.nic.in).

*[Signature]*  
24/6/2024  
District Welfare Officer,  
Sambalpur

Memo No 1902 / SSD / Date 24.06.2024

Copy submitted to the P.A, ITDA, Kuchinda for information and necessary action. He is requested to take necessary steps for wide publicity of the advertisement

Copy submitted to the CDO cum E.O, Zilla Parisad, Sambalpur with a request to display the advertisement in the Notice Board of the Zilla Parisad, Sambalpur for wide publicity of the advertisement.

*[Signature]*  
24/6/2024  
District Welfare Officer,  
Sambalpur

**APPLICATION FORMAT FOR HIRING OF SUBJECT TEACHERS (ENGLISH)  
FOR ANWESHA HOSTEL IN SAMBALPUR, DISTRICT**

(To be filled in by the candidate in his/her own handwriting)

Advertisement No. \_\_\_\_\_ /SSD/Date. \_\_\_\_\_

01. Full Name (In Block Letters) :  
02. Father's/Husband's Name :  
03. Date of Birth :  
04. Address for Correspondence :

**Present:**

At:  
Po:  
Via:  
Dist:  
Pin:  
Contact No.:

**Permanent:**

At:  
Po:  
Via:  
Dist:  
Pin:  
Contact No.:

05. Sex: Male  Female  8. Marital Status- Married  Unmarried

06. Caste:                      Sub Caste:

07. Educational Qualification:

Sl. No.	Educational Qualification	Name of the Board/Council/Univ./Institution	Year of Passing	Full Mark	Secured Marks	Percentage of Marks secured
1	2	3	4	5	6	7
1	HSC					
2	+2 Sc./Arts/Com.					
3	Graduation (BA /B.Sc.) with Honors					
4	B.Ed					



08. Years of Experience in the field of teaching if, any (Minimum 02 yrs.)- \_\_\_\_\_
09. Name of the employment Exchange \_\_\_\_\_ Regd. No. \_\_\_\_\_ & Date. \_\_\_\_\_
10. Residence Certificate No. /Date: \_\_\_\_\_
11. Scheduled Tribe/ Caste Certificate No. \_\_\_\_\_/Date issued by \_\_\_\_\_
12. Post for which applied: \_\_\_\_\_

### DECLARATION

I do hereby declare that the entries and statements made in this application form and all the attachments and enclosures are true to the best of my knowledge and belief. I have carefully read the details in the Advertisements of the Collector; Sambalpur and I fulfil all the conditions of eligibility prescribed for the post. If it will be detected false / forged/ in corrected/ ineligibility at any time in future before or after the selection, my candidature will be rejected/ cancelled/ terminated or legal action will be taken.

Place:

Date:

Signature of the Applicant

### Enclosures to be attached with the application form :


1. Xerox copies of certificate showing Academic qualification with mark as required for the post.
2. Xerox copy of caste certificate from the competent authority in case of.
3. Xerox copy of recent residential certificate issued by competent authority.
4. Valid employment registration card issued by the competent authority.
5. Two recent passport size photographs Self attached by candidate to be affixed in the application form.
6. The Category and post applied for should be clearly mentioned in the front cover of the envelope.
7. Application completed in all respect along with the above enclosures should be sent in Registered post/speed post in closed cover addressed to the DISTRICT WELFARE OFFICER, SAMBALPUR, ST & SC DEV., M&BC WELFARE SECTION, COLLECTORATE SAMBALPUR, PIN 768001 so as to reach this Office on or before 09.07.2024 during office hour.
8. No. T.A./D.A will be allowed at the time of "Proficiency Test" /verification certificates.
9. The incomplete applications and application received after due date will be summarily rejected.
10. All relevant documents shall be duly self attested by the candidate. Neither their candidature will be rejected.

Check List (To be tick By the candidate of Documents submitted by Him / Her)

- |   |                          |            |                          |
|---|--------------------------|------------|--------------------------|
| 01. HSC Board Certificate                     | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 02. +2 Certificate                            | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 03. Graduation Certificate                    | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 04. B.Ed Certificate                          | <input type="checkbox"/> | Mark Sheet | <input type="checkbox"/> |
| 05. Experience certificate                    |                          |            |                          |
| 06. Caste Certificate                         |                          |            |                          |
| 07. Residence Certificate                     |                          |            |                          |
| 08. Employment Registration Card              |                          |            |                          |
| 09. Self-Attested passport size photograph    |                          |            |                          |
| 10. No. of document attached as per checklist |                          |            |                          |

Signature of the Applicant

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**Annexure-I**

**Advisory for Hiring of Subject Teachers**  
**(Mathematics, English and Science) for 8<sup>th</sup>, 9<sup>th</sup>**  
**,10<sup>th</sup> Students for Anwasha Hostels**

**A-Duties and Responsibilities of Subject Teachers:**


- a. Teaching of concerned subject as per syllabus of CBSE/ICSE board.
- b. Timely correction of class and home assignments, test papers, projects etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic record of students.
- e. Preparing students for curricular/ co-curricular activities etc.
- f. Any other work as to be assigned by the district authority/SSD department.

**B-Terms and Conditions:**

- i. Subject teacher engaged, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Department.
- ii. Working hours shall be of 3-4 hrs.
- iii. The engagement of these Subject teachers will automatically come to an end once the contractual period is over.
- iv. An assessment of the performance of the Subject Teachers hired may be done by the same committee on a regular basis and also an annual appraisal at the end of the academic year to allow further renewal.
- v. Maximum age for Subject Teacher at the time of engagement shall be 26 to 45.
- vi. A subject teacher unauthorizedly remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/she shall never be entertained further.

**C-Eligibility criteria:**

- a. For class VIII to X – BA/BSc with minimum 50% marks in aggregate with B.Ed.
- b. The candidates should have passed BSc/BA with Honors in the specific subject (For example, in Science- Honors in Chemistry/Physics/Botany/Zoology is required)
- c. Minimum 2 years of experience of teaching English Medium Students

  
16.10.2023



**D-Honorarium:**

- I. A subject teacher will be paid Rs.12,000/- in a month.

**E-Mode of Selection:**

- I. The available vacancies in the proportion of 3 subject teachers per ANWES-IA building shall be assessed by the DWO.
- II. A notification stating requirement shall be widely publicized and affixed in the DWO office and the partner English medium schools calling for applications from suitable candidates who have at least 2 years teaching experience of English medium children in the specific subject.
- III. The selection committee may consist of the DWO, DI of schools, CI of schools, Hostel Superintendents (ADWOs/WEOS) and one Subject Teacher teaching High School Students of the concerned subject (English, Science, Mathematics) of any reputed English Medium School.
- IV. The application process has to close two days in advance and candidates cannot attend without prior application.
- V. The selection shall be made through walk in interview and career marking as per the Guest Teacher advisory.

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A-P  
16.10.2023